

NEWINGTON PARISH COUNCIL

**Draft Minutes of the Parish Meeting
Held in St Giles Church on Thursday 1st August 2024**

Attendees	Cllr James Nettleton (JN) Cllr Mike Black (MB) Cllr Duncan Howlett (DH) Bianca Mays (BM)(Clerk) Three Parishioners
Apologies	Cllr David Turner (DT)(SODC) Cllr Robin Bennett (RB)(OCC)

Ref	Item	Notes	Action
48/24	Introduction	The Chair JN welcomed all present and opened the meeting at 6.30pm.	
49/24	Apologies	Apologies from DT, RB.	
50/24	Minutes of the last meeting	Minutes approved and signed by JN.	
51/24	Declarations of interest	None.	
52/24	To discuss the co-option of two new councillors for Newington Parish Council	The councillors are grateful to have received applications for the two vacant council seats from two parishioners, Nikki Howlett and James Thomson (both in attendance). Newington Parish Council needs to wait until authorisation received from Electoral Services to co-opt new councillors, therefore this will take place at the next meeting. All give thanks to NH and JT for putting themselves forward to join NPC.	
53/24	Open Forum & Village Matters	None.	
54/24	District Councillor Report	No comments.	
55/24	County Councillor Report	No comments.	
56/24	Councillor and Parish Reports		
56/24a	Community Liaison / Notice Board Control	BM reports notice board up to date.	
56/24b	Planning Applications	None.	
56/24c	Event Coordination	Future events still to be confirmed.	
56/24d	Website	BM reports website up to date.	
56/24e	Highways & Potholes	MB reports that he continues to chase Highways to update the Speed Activated Device head from 30 to 20, to reflect new speed limit. MB will continue to chase.	MB
56/24f	Responsible Financial Officer	JN reviews cashbook. Three payments approved: Oxford Diocesan Board of Finance: £7.15, Clerk Pay: £432, HMRC: £108.	

56/24g	Footpaths	No issues reported, however DH notes some plans to undertake weed control locally in the coming weeks to maintain access.	DH
57/24	Defibrillator Project Update	DH updates on technical requirements of trench digging to permanently install defibrillator, DH will continue to progress with this. Parishioner Sophie kindly offered to temporarily install defibrillator at the end of her driveway whilst we await permanent installation – Councillors agree that this should proceed as a temporary solution to give residents access to the defibrillator now.	DH
58/24	To discuss priorities for meeting with Highways	All agreed that the issues with missing bollards on the chicane, and speeding past the nursery, to be priorities for discussion with Highways. Resident asks to be invited to this meeting. BM to share details via WhatsApp if this is allowed.	BM
59/24	To discuss dates/preferred days of the week for future meetings	JN raises diary conflicts with Thursday meetings, all agree that on his suggestion Tuesdays can become the preferred day of the week for meetings moving forwards. Next meeting agreed as Tuesday 24 th September – future meeting dates to be agreed.	
60/24	AOB	None	
	Date of Next Meeting	Meeting closed at 19:22 7.00pm Tuesday 24th September	

Signed:..... Chairman

Date:.....