

NEWINGTON PARISH COUNCIL

Draft Minutes of the Parish Meeting

Held in St Giles Church on Tuesday 24th September 2024

Attendees	Cllr James Nettleton (JN) Cllr Mike Black (MB) Cllr Duncan Howlett (DH) Cllr Nikki Howlett (NH) Cllr James Thomson (JT) Bianca Mays (BM)(Clerk)
Apologies	Cllr David Turner (DT)(SODC) Cllr Robin Bennett (RB)(OCC)

Ref	Item	Notes	Action
61/24	Introduction	The Chair JN welcomed all present and opened the meeting at 7.00pm.	
62/24	Apologies	Apologies from DT, RB.	
63/24	Minutes of the last meeting	Minutes approved and signed by JN.	
64/24	Declarations of interest	None.	
65/24	To vote on the co-option of two new Councillors for Newington Parish Council	Councillors unanimously vote in favour of the co-option of new Councillors Nikki Howlett (NH) and James Thomson (JT) – acceptance forms completed. NH and JT to complete and return DOI forms at earliest convenience.	NH / JT
66/24	To discuss the distribution of Councillor Responsibilities	Councillor responsibilities discussed and allocated, BM to update website with responsibilities and Councillor contact details.	BM
67/24	Open Forum & Village Matters	No comments.	
68/24	District Councillor Report	No comments.	
689/24	County Councillor Report	No comments.	
70/24	Councillor and Parish Reports		
70/24a	Community Liaison / Notice Board Control	BM reports notice board up to date.	
70/24b	Planning Applications	None.	
70/24c	Event Coordination	Harvest Supper planned 11 th October 2024.	
70/24d	Website	BM reports website up to date.	
70/24e	Highways & Potholes	MB reports Speed Activated Sign head update is in process, awaiting Highways supplier contact for product confirmation and install date. MB to contact Highways regarding drain unblocking. BM to look at sand bag costs as precautionary measure. Speed survey past Lighthouse underway.	MB BM

70/24f	Responsible Financial Officer	Healthy financial position acknowledged. HMRC Payment £86.40 and Clerk Pay £345.60 approved.	
70/24g	Footpaths	NH to contact parishioner to address concerns raised regarding footpath access at end of Holcombe Lane.	NH
71/24	Defibrillator Project Update	All give thanks to DH for successfully installing the defibrillator housing unit next to the Notice Board/Post Box. MB to contact SOHA regarding the connection of the electrical supply. MB to contact parishioner to get defibrillator registered on map.	MB
72/24	Update on the meeting with Highways 8th Aug 24	Discussed recent meeting with Highways Engagement Team.	
73/24	AOB	None	
	Date of Next Meeting	Meeting closed at 7:50pm 7.00pm Tuesday 26th November	

Signed:..... Chairman

Date:.....