

**NEWINGTON PARISH COUNCIL**

**Draft Minutes of the Parish Meeting  
Held in St Giles Church on Tuesday 11<sup>th</sup> February 2025**

|                  |  |
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| <b>Attendees</b> | Cllr Duncan Howlett (DH)<br>Cllr Mike Black (MB)<br>Cllr Nikki Howlett (NH)<br>Cllr James Thomson (JT)<br>Cllr David Turner – SODC (DT)<br>Lawrence Wootten (LW)(Incoming Clerk) |
| <b>Apologies</b> | Cllr James Nettleton (JN)<br>Cllr Robin Bennett – OCC (RB)<br>Bianca Mays (BM)(Clerk)  |

| <b>Ref</b>    | <b>Item</b>                                     | <b>Notes</b>   | <b>Action</b> |
|---------------|---|--|---------------|
| <b>01/25</b>  | <b>Introduction</b>                             | The Vice-Chair DH welcomed all present and opened the meeting at 7.08pm.   |               |
| <b>02/25</b>  | <b>Apologies</b>                                | Apologies from JN and BM.  |               |
| <b>03/25</b>  | <b>Minutes of the last meeting</b>              | Minutes approved and signed by DH.   |               |
| <b>04/25</b>  | <b>Declarations of interest</b>                 | None.  |               |
| <b>05/25</b>  | <b>Open Forum &amp; Village Matters</b>         | None.  |               |
| <b>06/25</b>  | <b>District Councillor Report (DT)</b>          | DT reviews recent report; highlights unitary authority and preferences for SODC, VOWH, West Berks. Highlights changes to garden waste subscriptions / performing arts grants / DT councillor grant funding pot opens early July. |               |
| <b>07/25</b>  | <b>County Councillor Report (RB)</b>            | No comments.   |               |
| <b>08/25</b>  | <b>Councillor and Parish Reports</b>            |  |               |
| <b>08/25a</b> | <b>Community Liaison / Notice Board Control</b> | MB kindly offers to take responsibility for noticeboard once BM leaves role in March.  |               |
| <b>08/25b</b> | <b>Planning Applications</b>                    | None.  |               |
| <b>08/25c</b> | <b>Event Coordination</b>                       | None raised.   |               |
| <b>08/25d</b> | <b>Website</b>                                  | Cllrs and LW discuss move to .org.uk – Incoming Clerk to discuss with BM and Cllrs with regard to proposal for change.   |               |
| <b>08/25e</b> | <b>Highways &amp; Potholes</b>                  | All happy with new Speed Activated Sign. MB to research dates for Fix My Street ‘Super User’ training.   | <b>MB</b>     |
| <b>08/25f</b> | <b>Responsible Financial Officer</b>            | JN not present. JN to review cashbook at next meeting.   | <b>JN</b>     |
| <b>08/25g</b> | <b>Footpaths</b>                                | DH to contact BM to confirm location of stiles in need of repair.  | <b>DH</b>     |
| <b>09/25</b>  | <b>Defibrillator Project Update</b>             | MB presents quote of £1,118.40 +VAT to install permanent electrical supply to the newly installed  |               |

|              |                             |   |  |
|--------------|-----------------------------|---|--|
|              |                             | defibrillator box. DH proposes / all agree – work to be booked in asap.   |  |
| <b>10/25</b> | <b>AOB</b>                  | JT plans to purchase £500 sandbags for village stockpile in case of need – all agreed. JT will contact Clerk when purchased to communicate with villagers and will be reimbursed by NPC after purchase. |  |
|              | <b>Date of Next Meeting</b> | Meeting closed at 8:10pm<br><b>7.00pm Tuesday 8<sup>th</sup> April 2025</b>   |  |

Signed:..... Chairman

Date:.....